



The Minden Town Board meeting will be held at 5:30 p.m. on Wednesday, February 2, 2011, at 1602 Esmeralda Avenue, Minden, Nevada.

NOTICE: NRS 237: The Minden Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237.030 et seq. with respect to items on the Board's agenda. This includes, without limitation, the conclusion that each rule, ordinance, or regulation which is on the Board's agenda is without direct and significant economic burden on a business or direct restriction on the formation, operation, or expansion of a business; and that each rule, ordinance, or regulation which is on the Board's agenda for which a BIS has *not* been prepared does not impose a direct and significant economic impact on a business or a direct restriction on the formation, operation, or expansion of a business.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

Copies of this notice and agenda have been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: Minden Administration Office, Minden Post Office, Douglas County Administrative Building, and CVIC Hall bulletin board.

I. PRELIMINARY MATTERS AND PUBLIC INTEREST COMMENTS

5:30 p.m. Call meeting to order.

1. Pledge of Allegiance
2. Approval of Agenda
3. Approval of minutes: January 5, 2011 Board meeting
4. Approve and ratify vouchers and claims
5. Acknowledgement of gifts
6. Acknowledgement of service awards
7. Public comment: Discussion may be limited to three minutes per person at the discretion of the Chair. **No action** may be taken on a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

II. STAFF REPORTS

Note: Items on the Administrative Agenda will not be discussed during staff reports.

1. Public Works: Monthly report of activities by Public Works staff.
2. Engineering Report: Discussion may include streets, sidewalks, drainage, water issues and related items.
3. Attorney Report: Discussion may include factual and legal aspects of the performance by the Town and its advisory board of functions granted to the Town under provision of Chapter 269 of the Nevada Revised Statutes, the Douglas County Code, the Town ordinances and policies. These items include, without limitation, streets, sidewalks, drainage, water rights, water distribution rates, and Chapter 237 of NRS. This item may

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include a report on the status of the Ninth Judicial District Court Order affirming Nevada State Engineer Ruling 5791 entered February 24, 2010.

4. Manager's Report: Discussion may include a report on Manager's activities, progress on or status of assigned tasks and projects, or general information of interest to the Board.

5. Board member reports:

a. Chairman's report

b. Board member comments

III. ADMINISTRATIVE AGENDA: The following item(s) are scheduled for public hearing. At the beginning of each item, the Chairman will read the Agenda item into the public record. Next, Town staff will present a summary of the staff report and recommendation, including any updated information that was received after the date staff reports were distributed. The Board will follow with questions of staff, and then the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representatives are permitted to speak first, followed by Board questions, and then the Chairman will allow comments and questions from the public at large. The Chairman has the right to establish time limits for comments and allow for rebuttal.

1. (7:00 p.m.) Presentation by East Fork Fire and Paramedic Districts regarding the Douglas County Emergency Response Plan.

2. Discussion and possible action to approve, approve with conditions, continue, or deny a request from Carson Valley Inn for support of a design concept to create a parking area and reconstruct the entrance to Carson Valley Inn at the intersection of 8th Street and US 395. Appearance by Carson Valley Inn.

3. Presentation and training by Douglas County Community Development Department relating to state statues and regulations and local ordinances, resolutions and regulations concerning land use planning, development and any other subject matter that the Board of County Commissioners deems necessary in accordance with NRS 269, Unincorporated Towns .

4. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to provide additional sponsorship in the form of a cash contribution not to exceed \$800 per event for one or more events in the 2011 Douglas County Parks & Recreation GE Family Concert Series. Appearance by Town Manager.

5. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to waive the rental fees for the CVIC Hall and donate staff time, total value of approximately \$13,325, for the Carson Valley Pops Orchestra's rehearsals and governing board meetings. Appearance by John Stephans.

6. Discussion and possible action to recommend approval, approval with conditions, continuance, or disapproval of Resolution No. 2011R-016 authorizing the establishment of the Minden Wholesale Water Utility Fund to separately account for the administration, operations, maintenance, and construction of existing and future infrastructure within the Town of Minden wholesale and retail water service areas that will provide wholesale water service to customers. Appearance by the Town Manager.

7. Discussion and possible direction to approve, approve with conditions, continue, or deny an agreement with the Bently Family Limited Partnership for purchase of a site for

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the proposed Heybourne Water Booster Pump Station and easements for water lines. Appearance by the Town Engineer.

8. Discussion and possible action regarding the process for the annual performance evaluation of the Town Manager position. Appearance by Steve Thaler.

9. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to sponsor: 1) the 26th Annual Minden Spring Arts and Crafts Festival and Car Show, June 4-5, 2011; 2) the 27th Annual Minden Fall Arts and Crafts Show, September 10-11, 2011; and 3) the Minden Weihnachts Fest (Christmas Festival), December 2-3, 2011. Appearance by Town Manager.

IV. ADJOURNMENT