



The Minden Town Board meeting will be held at 5:30 p.m. on Wednesday, May 4, 2011, at 1602 Esmeralda Avenue, Minden, Nevada.

SPECIAL NOTE: The Administrative Agenda will begin at 6:30 p.m.

NOTICE: NRS 237: The Minden Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237.030 et seq. with respect to items on the Board's agenda. This includes, without limitation, the conclusion that each rule, ordinance, or regulation which is on the Board's agenda is without direct and significant economic burden on a business or direct restriction on the formation, operation, or expansion of a business; and that each rule, ordinance, or regulation which is on the Board's agenda for which a BIS has *not* been prepared does not impose a direct and significant economic impact on a business or a direct restriction on the formation, operation, or expansion of a business.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

Copies of this notice and agenda have been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: Minden Administration Office, Minden Post Office, Douglas County Administrative Building, and CVIC Hall bulletin board.

I. PRELIMINARY MATTERS AND PUBLIC INTEREST COMMENTS

5:30 p.m. Call meeting to order.

1. Pledge of Allegiance
2. Approval of Agenda
3. Approval of minutes: April 6, 2011, Board Meeting
4. Approve and ratify vouchers and claims
5. Acknowledgement of gifts
6. Acknowledgement of service awards
7. Public comment: Discussion may be limited to three minutes per person at the discretion of the Chair. **No action** may be taken on a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

II. STAFF REPORTS

Note: Items on the Administrative Agenda will not be discussed during staff reports.

1. Public Works: Monthly report of activities by Public Works staff.
2. Engineering Report: Discussion may include streets, sidewalks, drainage, water issues and related items.
3. Attorney Report: Discussion may include factual and legal aspects of the performance by the Town and its advisory board of functions granted to the Town under provision of Chapter 269 of the Nevada Revised Statutes, the Douglas County Code, the Town ordinances and policies. These items include, without limitation, streets, sidewalks, drainage, water rights, water distribution rates, and Chapter 237 of NRS. This item may include a report on the status of the Ninth Judicial District Court Order affirming Nevada State Engineer Ruling 5791 entered February 24, 2010.

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4. Manager's Report: Discussion may include a report on Manager's activities, progress on or status of assigned tasks and projects, or general information of interest to the Board.

5. Board member reports:

a. Chairman's report

b. Board member comments

III. ADMINISTRATIVE AGENDA: The following item(s) are scheduled for public hearing. At the beginning of each item, the Chairman will read the Agenda item into the public record. Next, Town staff will present a summary of the staff report and recommendation, including any updated information that was received after the date staff reports were distributed. The Board will follow with questions of staff, and then the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representatives are permitted to speak first, followed by Board questions, and then the Chairman will allow comments and questions from the public at large. The Chairman has the right to establish time limits for comments and allow for rebuttal.

SPECIAL NOTE: The Administrative Agenda will begin at 6:30 p.m.

1. **(6:30 p.m.)** Discussion and possible action to adopt or reject Town of Minden Resolution #2011R-001, a resolution of support to establish the Town of Minden Property Tax Rate for the Fiscal Year 2011-2012. Appearance by John Stephans, Town Board Chairman.

2. Discussion and possible direction to staff regarding a proposed interlocal agreement for support services between the Town of Minden and Douglas County. Appearance by Town Manager.

3. Appearance by Christine Fixman to present and discuss a proposal to perform work in Jake's Wetlands.

4. Discussion and possible action to approve, approve with conditions, continue, or deny a request for a new Lease for Debra White-Orr, dba 5th Street Salon, in the CVIC Hall Annex, 1604 Esmeralda Avenue, Suite 202. The proposed new lease provides for a one-year lease term with renewal options. Appearance by Town Manager.

5. Appearance by R. O. Anderson Engineering to provide a progress report on the Ranch at Gardnerville project.

6. Discussion and possible action to approve, approve with conditions, continue, or deny a proposal to establish a committee consisting of a Town Board member, Town Attorney, and Town Manager to negotiate a new Lease for the Minden Electric Company in the CVIC Hall Annex, 1604 Esmeralda Avenue, Suite 203, and present the lease for the Board's approval at a future Town Board meeting. Appearance by Town Manager.

7. Discussion and possible action to approve, approve with conditions, continue, or deny a proposal to establish a committee or committees consisting of one or two Town Board member(s), Town Engineer, and Town Manager to review and prepare comments on Chapters 12 and 13 of the Douglas County Master Plan and present the comments for the Board's approval at a future Town Board meeting. Appearance by Town Manager.

8. Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden Fiscal Year 2011-2012 Final Budget. This action may include discussion and selection of Budget Option A, providing funding for an average four percent (4%) merit increase for employees, or Budget Option B, providing funding for freezing salaries at Fiscal Year 2010-2011 levels. Appearance by Town Manager.

IV. ADJOURNMENT