



The Minden Town Board meeting will be held at 5:30 p.m. on Wednesday, December 7, 2011, at 1602 Esmeralda Avenue, Minden, Nevada.

**NOTICE: NRS 237:** The Minden Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237.030 et seq. with respect to items on the Board's agenda. This includes, without limitation, the conclusion that each rule, ordinance, or regulation which is on the Board's agenda is without direct and significant economic burden on a business or direct restriction on the formation, operation, or expansion of a business; and that each rule, ordinance, or regulation which is on the Board's agenda for which a BIS has *not* been prepared does not impose a direct and significant economic impact on a business or a direct restriction on the formation, operation, or expansion of a business.

**NOTICE:** to persons with disabilities: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

**NOTICE:** Items on the Agenda may be taken out of order. The Minden Town Board may combine two or more agenda items for consideration. The Minden Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Copies of this notice and agenda have been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: Minden Administration Office, Minden Post Office, Douglas County Administrative Building, and CVIC Hall bulletin board.

#### **5:30 P.M. CALL MEETING TO ORDER.**

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

#### **APPROVAL OF MINUTES:**

October 25, 2011 Special Board Meeting

November 2, 2011 Board Meeting

November 14, 2011 Special Board meeting

#### **ACKNOWLEDGEMENT OF GIFTS**

#### **ACKNOWLEDGEMENT OF SERVICE AWARDS:**

**PUBLIC COMMENT:** Discussion may be limited to three minutes per person at the discretion of the Chair. **No action** may be taken on a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

**STAFF REPORTS:** Items on the Administrative Agenda will not be discussed during staff reports.

1. Public Works: Monthly report of activities by Public Works staff.
2. Engineering Report: Discussion may include streets, sidewalks, drainage, water issues and related items.
3. Attorney Report: Discussion may include factual and legal aspects of the performance by the Town and its advisory board of functions granted to the Town under provision of Chapter 269 of the Nevada Revised Statutes, the Douglas County Code, the Town ordinances and policies. These items include, without limitation, streets, sidewalks, drainage, water rights, water distribution rates, and Chapter 237 of NRS. This item may include a report on the status of the Ninth Judicial District Court Order affirming Nevada State Engineer Ruling 5791 entered February 24, 2010.
4. Board member reports:
  - Board member comments
  - Chairman's report

## Minden Town Board Agenda

December 7, 2011

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### CONSENT CALENDAR FOR POSSIBLE ACTION

Items may be moved to or from the Consent Agenda at the beginning of the Board meeting during the Approval of the Agenda item, by a Town Board member or member of the public. Items on the Consent Agenda may be voted on in a block, i.e., with one motion on all those items, one second to the motion, and one vote by the Board members. Items removed from the Consent Agenda will be heard immediately following the Consent agenda in the same order set forth in the Consent Agenda.

1. Approval of claims through November 2011.

**ADMINISTRATIVE AGENDA:** The following item(s) are scheduled for public hearing. At the beginning of each item, the Chairman will read the Agenda item into the public record. Next, Town staff will present a summary of the staff report and recommendation, including any updated information that was received after the date staff reports were distributed. The Board will follow with questions of staff, and then the Chairman will open the hearing to public comment including testimony. Normally, the applicant and/or their representatives are permitted to speak first, followed by Board questions, and then the Chairman will allow comments and questions from the public at large. For items on which action is taken, the Chairman will close the hearing of public comments before a motion is made and a vote is taken. The Chairman has the right to establish reasonable time limits for comments and allow for rebuttal comments.

6:30 p.m.

1. a. Not for possible action: Discussion and presentation by Eileen Christenson with BEC Environmental Inc regarding the incorporation into the Douglas County Master Plan of the first County-Wide Wellhead Protection Plan for Public Water Systems in Douglas County and the management strategies proposed in the Plan that emphasize a positive, proactive working relationship between Douglas County, applicable water purveyors, and other stakeholders throughout the County.  
b. For possible action: Discussion to approve, approve with conditions, continue or deny request by BEC Environmental Inc. for the Town of Minden Board to direct Town Staff to author a letter of support addressed to the Douglas County Board of Commissioners for the incorporation into the Douglas County Master Plan of the first County-Wide Wellhead Protection Plan to be signed by the Chairman of the Board.
2. Not for possible action: Presentation by Frontier Communications concerning a proposal for a WiFi hotspot in Minden Park. Appearance by Kristen Glenn and Marcy Fox.
3. Not for possible action: Discussion concerning use of economic development fund money from Douglas County in the amount of \$100,000, including history of commitments for use such as landscaping; sidewalk improvements between Minden Gateway and US Highway 395; banner poles; or other capital improvements intended to enhance the economic revitalization of downtown.
4. For possible action: Discussion and possible action to approve, approve with conditions, continue, or deny a request by Douglas County for approval of not to exceed \$10,000 of town funds to help sponsor the Summer Concert Series at Minden Park for the 2012 season. Appearance by Lee Bonner.

### ADJOURNMENT