



The Minden Town Board meeting will be held at 5:30 p.m. on Wednesday, April 6, 2011, at 1602 Esmeralda Avenue, Minden, Nevada.

NOTICE: NRS 237: The Minden Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237.030 et seq. with respect to items on the Board's agenda. This includes, without limitation, the conclusion that each rule, ordinance, or regulation which is on the Board's agenda is without direct and significant economic burden on a business or direct restriction on the formation, operation, or expansion of a business; and that each rule, ordinance, or regulation which is on the Board's agenda for which a BIS has *not* been prepared does not impose a direct and significant economic impact on a business or a direct restriction on the formation, operation, or expansion of a business.

NOTICE: to persons with disabilities: Reasonable efforts will be made to assist and accommodate physically handicapped persons desiring to attend the meeting. Please contact the Minden Town Office in writing at 1604 Esmeralda Avenue in Minden, Nevada or call 775-782-5976 in advance of the meeting, preferably at least 24 hours prior to the meeting, so that the arrangements may be conveniently made.

Copies of this notice and agenda have been posted on or before 9:00 a.m. on the third working day before the meeting at the following locations: Minden Administration Office, Minden Post Office, Douglas County Administrative Building, and CVIC Hall bulletin board.

I. PRELIMINARY MATTERS AND PUBLIC INTEREST COMMENTS

5:30 p.m. Call meeting to order.

1. Pledge of Allegiance
2. Approval of Agenda
3. Approval of minutes:

February 15, 2011, Water Workshop

March 2, 2011, Board Meeting

March 14, 2011, Budget Workshop

4. Approve and ratify vouchers and claims
5. Acknowledgement of gifts
6. Acknowledgement of service awards
7. Public comment: Discussion may be limited to three minutes per person at the discretion of the Chair. **No action** may be taken on a matter raised under this portion of the agenda until the matter itself has been specifically included on an agenda as an item upon which action may be taken.

II. STAFF REPORTS

Note: Items on the Administrative Agenda will not be discussed during staff reports.

1. Public Works: Monthly report of activities by Public Works staff.
2. Engineering Report: Discussion may include streets, sidewalks, drainage, water issues and related items.

Minden Town Board Agenda

April 6, 2011

Page 2 of 4

3. Attorney Report: Discussion may include factual and legal aspects of the performance by the Town and its advisory board of functions granted to the Town under provision of Chapter 269 of the Nevada Revised Statutes, the Douglas County Code, the Town ordinances and policies. These items include, without limitation, streets, sidewalks, drainage, water rights, water distribution rates, and Chapter 237 of NRS. This item may include a report on the status of the Ninth Judicial District Court Order affirming Nevada State Engineer Ruling 5791 entered February 24, 2010.

4. Manager's Report: Discussion may include a report on Manager's activities, progress on or status of assigned tasks and projects, or general information of interest to the Board.

5. Board member reports:

a. Chairman's report

b. Board member comments

III. ADMINISTRATIVE AGENDA: The following item(s) are scheduled for public hearing. At the beginning of each item, the Chairman will read the Agenda item into the public record. Next, Town staff will present a summary of the staff report and recommendation, including any updated information that was received after the date staff reports were distributed. The Board will follow with questions of staff, and then the Chairman will open the hearing to public testimony. Normally, the applicant and/or their representatives are permitted to speak first, followed by Board questions, and then the Chairman will allow comments and questions from the public at large. The Chairman has the right to establish time limits for comments and allow for rebuttal.

1. (7:00 p.m.) Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to co-sponsor the Carson Valley Chamber of Commerce Bunco/Poker After Hours, April 14, 2011. Appearance by Carson Valley Chamber of Commerce.

2. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to: 1) co-sponsor/host a stop on the 2011 Hot August Nights Poker Run, August 11, 2010, from 9:00 a.m. to 3:00 p.m., to include a street closure and use of Minden Park; 2) purchase lunches for volunteers in an amount not to exceed two hundred dollars (\$200); and 3) waive street closure and trash pickup fees, and provide general support to the event. Appearance by Carson Valley Visitor's Authority.

3. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to donate a one-time rental of CVIC Hall in exchange for erecting and removing shade structures in Minden Park during the Hot August Nights Poker Run, August 11, 2011. Appearance by Town Manager.

4. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to co-sponsor the Nevada Water Resources Association's Domestic Well Workshop, May 3, 2011. Appearance by Edwin James, General Manager of the Carson Water Subconservancy District.

5. Discussion and possible action to approve, approve with conditions, continue, or deny a request for the Town of Minden to modify, for this event only, the Minden Park rental agreement to include a street closure on a portion of 5th Street between Esmeralda Avenue and Mono Avenue, at no additional cost, for the Lion's Club Garage Sale, May 21, 2011. Appearance by Carson Valley Lion's Club.

Minden Town Board Agenda

April 6, 2011

Page 3 of 4

6. Presentation by Bill Souigny, for the Land Rover Picnic in Westwood Park, September 10, 2011.
7. Discussion and possible action to approve, approve with conditions, continue, or deny a proposal to direct Town Manager and Town Attorney to negotiate a new Lease for Debra White-Orr, dba 5th Street Salon, in the CVIC Hall Annex, 1604 Esmeralda Avenue, Suite 202, and present the lease for the Board's approval at a future Town Board meeting. The proposed new lease may provide for a one- or two-year lease term with renewal options. Appearance by Town Attorney.
8. Discussion and possible action to approve, approve with conditions, continue, or deny a proposal to direct Town Manager and Town Attorney to negotiate a new Lease for the East Fork Fire and Paramedic Districts in the Minden Fire Station addition, 1606 U.S. Highway 395, and present the lease for the Board's approval at a future Town Board meeting. The proposed new lease may provide for a three-year lease term with renewal options. Appearance by Town Attorney.
9. Discussion and possible direction to approve, approve with conditions, continue, or deny an agreement with the Bently Family Limited Partnership in the amount of \$194,198 for purchase of a 1.075+/- acre site for the proposed Heybourne Water Booster Pump Station and associated easements for water lines, with \$147,473 to be reimbursed by Douglas County, Carson City, and Indian Hills General Improvement District and \$46,725 to be paid by the Town of Minden.. Appearance by the Town Engineer.
10. Discussion and possible action to: 1) approve, approve with conditions, continue, or deny a request for reimbursement to Bently Agrowdynamics for disruption of irrigation system and loss of fields for the Buckeye Road (Buckeye Booster to Orchard Road) Water Transmission Main Project not to exceed \$7,450, and 2) if approved, authorize Chairman to execute easement documents for the same. Appearance by Town Engineer.
11. Discussion and possible action to: 1) examine, award, continue, or reject Bid for the installation portion of the Buckeye Road (Buckeye Booster to Orchard Road) Water Transmission Main Project to the lowest responsive and responsible bidder as defined in the contract documents. Staff recommends award of the contract to V&C Construction, Inc. in the amount of \$175,400.60; and 2) if a contract is awarded, authorize Chairman to execute Agreement for same. Appearance by Town Engineer.
12. Discussion and possible approve, approve with conditions, continue, or deny a request for the Town of Minden to be represented in various parade events in calendar year 2011. Appearance by Public Works Superintendent.
13. Discussion and possible direction to staff regarding the Agenda Preparation Policy for the Town of Minden. Appearance by Town Manager.
14. Discussion and possible direction to staff regarding the Snow Removal Plan for the Town of Minden. Appearance by Town Manager.
15. Discussion and possible action to approve, approve with conditions, continue, or deny a request for changes in staffing for the Town of Minden, effective in the Fiscal Year 2011-2012. This action may include discussion for a new full-time or seasonal position (maximum 1039 hours per year) and upgrading an existing on call position (maximum 38 hours per pay period) to a half-time position (38 hours per pay period). Any changes will be reflected in the Final Budget. Appearance by Town Manager.

Minden Town Board Agenda

April 6, 2011

Page 4 of 4

16. Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden's proposed capital projects list for the Fiscal Year 2011-2012. This item does not include projects previously approved and funded. This action may include discussion and approval of all or a portion of projects on the capital projects list. Appearance by Town Manager.

17. Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden's proposed equipment acquisition list for the Fiscal Year 2011-2012. This action may include discussion and approval of all or a portion of equipment on the acquisition list. Appearance by Town Manager.

18. Discussion and possible action to approve, approve with conditions, continue, or deny the Town of Minden tentative budget for the Fiscal Year 2011-2012. Appearance by Town Manager.

IV. ADJOURNMENT